



ÉCOLE ESCUELA
HOLY CHILD
Catholic Elementary School



**PARENT COUNCIL &
FUNDRAISING SOCIETY**

Parent Council 2023 Meeting

Tuesday, October 2nd, 2024

6:00pm – 7:30pm virtually

<https://us06web.zoom.us/j/85755829458>

**ALL Holy Child parents are welcome to attend the bi-monthly meetings and encouraged to share ideas, be engaged and volunteer.*

"We acknowledge that we are on traditional territories of the many First Nations, Métis, and Inuit in Alberta and express gratitude and respect for the land we use, pledge to end systemic racism, commit to advancing reconciliation and partnering with Indigenous peoples in our work as school councils."

Agenda – PARENT COUNCIL (30-40min)

1. Call to order (1min) at 6:05 pm Oct 2, 2024
2. Welcome and introductions (2min) Caitlin (Fundraising Society Chair), Mme Christine Samson (principal), Lauren (Parent Council Chair), Mme Rachelle (School Interventionist - Reading), Mme Sophie (Gr 4 & 5 French), Nancy (Parent), Janet (Treasurer), Ijay (Board Chair ASC), Vanessa (Parent Volunteer), Robert (Hot Lunch Parent Volunteer), Lena (WhatsApp and Hot Lunch Parent Volunteer), Mme Hammermeister (Vice Principal), Levi (Parent), Leah (Parent), Amanda
Welcome to all!
3. Land Acknowledgment (1min) Caitlin, Prayer Mme Samson
4. Principal update: Christine Samson (10min)
 - Thank you to Parent Council & volunteers, thank you to Robert and Lena for sponsoring, great feedback on Welcome Event, great turn out on Terry Fox Run from parents, FOIP info filled out for ECSD,
 - enrollment is 302 students which is above expected numbers,
 - school is assessing children's needs for reading, numeracy, etc for extra support
 - Theme of Year is "People of Hope", we are in the second year of a three year plan from Division for school priorities and focus
 - Holy Child does have some specialized learning supports - learning plans and IPPs for children who may need extra help and support - Mme Hammermeister is Learning Coach, Mme Rachelle as an interventionist with literacy and numeracy support,

assessments and screeners have just been completed for the year, also works with staff team, Mme Aviles is supporting Spanish students in math supports and also with families with Power School logistics when they need Spanish support

- There is a School Council and Society Welcome and Info night Oct 10, 2024 at 5:30 with info and informal Q&A at Lumen Christi to hear about roles, support and information about the School Council
- Intervention/Screeners: parents will be notified if children have been assessed and will have a plan for extra support, this focuses on all grades. Letters are going to be sent, students will be grouped (groups of 4 students) with their peers for reading and numeracy supports from Mme Rachelle and will receive support now until the end of January (grade 3-6), and then another group will be assigned in February to June (grade 1-2). This gives younger kids time to become adjusted to school routines. Mme Rachelle will also be working with teachers to work with small groups in class and providing training and resources in the classroom. This takes place in English, ESL students also receive support in work with Mme Hammermeister. All students in the school were screened. Parents are encouraged to reach out to parents with concerns.
- Improvement Plan: Living Our Faith, Learning Excellence, Organizational Excellence, Embracing Diversity - a plan for the Division is made based on data and feedback from schools, staff, and parents.
 - School Mission, School Vision, and School Charism - to be examined, giving the school an opportunity to place it on a visible banner so we are revisiting to make sure it fits as a community
 - Living Our Faith: provide opportunities for students and staff to engage in faith-infused learning and activities eg. meeting as community, singing in target language, celebrating liturgy in assemblies, social/emotional health included in assemblies
 - Learning Excellence: classroom interventions, teacher meetings on Thursday afternoons, team work solutions and celebrations to support kids at school, use data for improvement
 - Organizational Excellence: we are committed to Truth & Reconciliation, there is a mural (has not yet been unveiled) by an Indigenous artist that will be celebrated, the school has started Monday meetings with a Gathering Circle Monday at lunch for our Indigenous students to celebrate culture, looking to incorporate more student voice & choice
 - Embracing Diversity: create welcome and caring environment in the school, staff go through EDIAR trainings to support kids and embrace diversity eg. Hispanic Heritage Cultural Month this October
 - All this information is available on the school website
 - School budget: mostly staffing, no deficit this year
 - School office is always open and administration is welcoming and happy to meet with any parents for school info/communication/concerns.

Operational Budget for Holy Child School:

School Council	
	Budget
Division Allocation	\$1,913,691
Fixed Staff Costs	(\$1,871,130)
Other Staff Costs	(\$4,979)
School Revenues	\$69,550
Operating Expenses	(\$103,950)
Ending Balance	\$3,182

5. Holy Child Daycare (HCASC) Update (5min)

69 children at after school care:

8 preschool

22 kindergarten

39 grade 1-6

Planning a Thanksgiving Lunch on Thursday, Oct 10 and would love to see families and parents.
Diwali Celebration Thursday, Oct 24 with games, art, henna, Indian snacks, 1-3pm families welcome, Halloween Party Thursday, Oct 31 1-3pm, wear costumes with games, crafts and fun.
Centre is closed Oct 14 for Thanksgiving.

Children do not have to have a sibling at the school for preschool, the Centre is open to the neighbourhood. Info available at <https://holychildasc.ca/>.

6. Parent Council Update (10min)

a. What is Parent Council?

Parent Council is a volunteer committee who works together with the Principal & After School Care to enrich the school experience for Holy Child students and families and support priorities as identified by the council/school community. Parent Council is open to all families.

Examples of previous activities: School Family Dance | Grade 6 Graduation | Bake Sales | School BBQs | Teacher Appreciation | Christmas Market | Hot Lunches | Social Justice Work | Book Fair

Parent Council Members:

Chair: Lauren Panaro

Amanda Proctor (Book Fair)

Lena & Robert Schuett (hot lunch)

Claudia Pratt (Christmas Market)

Supporters: Joelle & Jordan Reiniger, Nadia Salvaterra, Vanessa Bussey

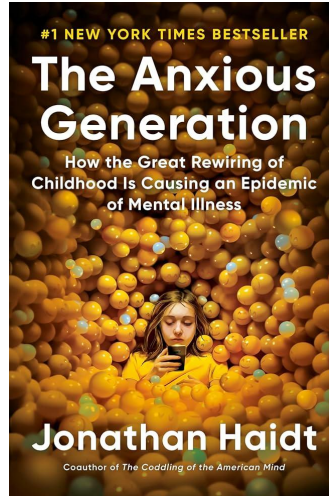
OPEN SPOTS: Grant research/applications

7. Parent Councils Association engagement money (\$500) towards education night/session
[We could have an event that hosts the parents and students TBD.](#)
8. **Hot lunch** – Order and pay through www.healthyhunger.com | Last Friday of the month |
Volunteers needed from 11:30-12:30pm to help distribute lunches to classrooms. This is not a fundraiser, it is just an opportunity for the students to take part in, should they and their families wish to take part.

[Note: possible switching Nov 22 instead of Nov 29 TBD \(no school Nov 29\)](#)
[Always open for more volunteers!](#)

Date	↑↓ VENDOR
2024-10-25	
2024-11-29	
2025-01-31	
2025-02-21	
2025-03-20	
2025-04-25	
2025-05-30	

9. Other updates
 - a. WhatsApp groups set up now for each classroom - still time to be added in!
[This is for communication purposes to connect the parents and support the classroom/social planning and to promote community.](#)
 - b. Recommend read: The Anxious Generation by Johnaton Haidt



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**PARENT COUNCIL &
FUNDRAISING SOCIETY**

Fundraising Society 2024 AGM

Tuesday, October 2nd, 2024– AGM

6:00pm – 7:30pm Virtually

<https://us06web.zoom.us/j/85755829458>

**ALL Holy Child parents are welcome to attend the monthly meetings and encouraged to share ideas, be engaged and volunteer.*

"We acknowledge that we are on traditional territories of the many First Nations, Métis, and Inuit in Alberta and express gratitude and respect for the land we use, pledge to end systemic racism, commit to advancing reconciliation and partnering with Indigenous peoples in our work as school councils."

Agenda – FUNDRAISING SOCIETY (45min)

1. Call to order (1min) [Oct 2 at 7:15 pm](#)
2. Welcome and introductions (2min) [see above](#)
3. 2024 AGM Agenda review and approval (2min) [Ijay / Lauren: motion approved](#)
4. 2023 AGM minute review and approval (2min) [Lauren / Janet: motion approved](#)

[These minutes are posted/circulated by Mme Samson and the AGM will be filed with Alberta Registries.](#)

5. Fundraising Society (10min)

The Fundraising Society meets monthly with Holy Child parents, guardians and Principal to support and enrich our children's education at Grandin School through financial assistance of various initiatives. The Fundraising Society is open to all parents/guardians and must follow Association bylaws by electing members to the board each year, as well as manage all funds raised and take official minutes & motions at each meeting. We are fortunate at Holy Child to have a casino to support our school every 2 years as well.

The Fundraising Society commits \$5,000-\$6,000 to the school each year for programs such as:

- *Subscriptions to online learning tools, classroom activities & equipment requested by teachers, field trips, new/updated technology (Chrome Books) for students & staff, outdoor recess equipment, new school kitchen, gym upgrades, new playground. Dia Grandin, Mundialito, student bibles, Artist in Residence, teacher & staff appreciation and more!*

The Casino held every 2 years is our significant source of funding and proceeds go toward supporting the school needs and community. We have funds that need to be spent from 2022.

- Account balances (5min)

Good afternoon, HOLY CHILD FUNDRAISI

Bank accounts

Chequing 4056	\$4,801.23
Other 1 CASIN 6118	\$88,873.35
Total: \$93,674.58 CAD	

MONEY IN (September & October 2024) – General Account

- \$2122.00 – Powerschool cheque from Honey Sales (May 2024)

MONEY OUT (September & October 2024) – General Account

- \$57.00 - cheque #37 to Casino account for food overage
- \$2.50 – Bank account fee
- Welcome Event Expenses (STILL TO BE PAID)
 - o Caitlin (Water Bottles + Teacher gifts) \$400 + \$1174.85 = **\$1574.85**
 - o Jasmine (Costco & Amazon) \$60.87 + 483.10 = **\$1543.11** (including Mundialito)
 - o Zuppa (Pizza) - TBC invoice coming (approx. \$1000) (**SPONSOR TO PAY**)
 - o Lena (?) - Dollarama - TBC

- Money still owing from 2024 Mundialito groceries (to Jasmine) = **\$999.14**
- **GENERAL ACCOUNT BALANCE** after above expenses paid out= **\$1683.27 (approximately)**

MONEY OUT (September/October 2024) – Casino Account

- \$0.20 – Cheque deposit charge
- \$3.50 - bank fee
- \$57.00 - MONEY IN for 2024 casino food overage (Transfer)
- **CASINO BALANCE = \$88,873.35**
- \$10,997.87 in 2022 Casino funds must be used before 2025.

Proposed 2024/2025 Budget (next page)

Proposed 2024/2025 Fundraising Society Budget - ESTIMATES			
INCOME - Fundraising		\$ 24,500.00	NOTES
Apple Box (Fall) - Income		\$ 4,500.00	
Tourtierre/Empanadas (Winter)		\$ 12,000.00	
Christmas Market		\$ 500.00	
Donation for welcome event		\$ 1,500.00	
Grade 6 Bottle Drive Feb		\$ 750.00	
Grade 6 Book drive & sale		\$ 250.00	
School Dance - April		\$ 2,500.00	
Honey Fundraiser - May		\$ 2,500.00	
DISBURSEMENTS			
Fundraising Expenses		\$ 15,300.00	
Apple Box (Fall)		\$ 2,900.00	
Tourtierre/Empanada (Winter)		\$ 7,900.00	
May 2025 Grade 6 Trip		\$ 3,500.00	Grade 6s raise on own
Honey Fundraiser		\$ 1,000.00	
School Funding		\$ 6,100.00	
Welcome Event		\$ 2,500.00	Pizza, water bottles, ice cream
Teacher Appreciation		\$ 1,200.00	Welcome back, Xmas & year end \$25ea
School Dance 2025		\$ 900.00	Food/drinks - for sale
Mundialito		\$ 1,100.00	Food/drinks
Administrative Expense		\$ 200.00	bank fees
Supplies		\$ 200.00	
Printing		\$ -	
TOTAL REVENUE		\$ 24,500.00	
TOTAL EXPENSES		\$ 21,400.00	
TOTAL FOR SCHOOL		\$ 3,100.00	

Motion to approve 2024/25 school budget above: Lena/Jordan: All in favour

*note: casino funds motion for each item on a need by need basis

Birch Bay: Grade 6 students are working for the dance and freezie sales, etc for the trip this year. In the past it may have been that they worked a year ahead. We will be creating a grade 6 committee to head up these initiatives soon.

MOTIONS TO SPEND CASINO MONEY (wish list from school):

- Spend approximately \$10,000-15,000 to purchase and install curtains on the gym stage
- Purchase needed supplies/equipment for the Sensory Room (calming/relaxation supplies and Regulation/gross motor space) up to \$5000
- Purchase up to 25 new Chromebooks to replace those that are old and not working
- Basketball Hoop (already purchased?)
- Upgraded antenna for gym sound system (need quote or is it under warranty?) possibly under warranty with Electronics Department but we can get it if ECSD does not
- \$3500 to repair string instruments at school - still needed?

We are going to look at actual quotes and costs before we approve the motion.

Motion: in support of these items in principle; we will move forward with our priorities based on actual quotes

Robert/Janet: motion approved

Not all schools have the casino funds so we have been very fortunate in relying on these funds for technology and equipment. Fundraising might fall back on parents otherwise. We very appreciate the parents who

We are trying to come up with low-effort, high-margin fundraising if you have any ideas. We need to be mindful of our community and not asking too much of very busy parents.

Westridge Community Levy Funds - \$90,000

- How can we spend this money this year?

We need to look into possibilities for the funds, it has been suggested we make a proper soccer pitch (goal posts), we could be creative with creating a climbing/bouldering wall where the west parking lot fence is. This money was originally intended for the playground but delayed during COVID-19. We need to meet with ECSD to determine what our options could be, we want to find a way to use the money. TBD

Tim Horton's Gift card from Trustee - \$80

- When to use it? TBD
- Voting in 2024-2025 Fundraising Society Members (5min)

Vote For:	Fundraising Society Position	Vote Passed		
		1 st	2 nd	All passed
Caitlin McElhone	Fundraising Society Chair/President	Janet/Jordan: approved		
Sara Glass	Secretary	Nancy/Robert: approved		
Janet Randhawa	Treasurer	Janet/Jordan: approved		

Jasmine Doonanco	Casino Chair	Janet/Jordan: approved
Lauren Panaro	Vice-Chair	Janet/Jordan: approved

Nancy would like to participate as support! She works shift work but is otherwise available.

- Additional items for review:
 - AB Registries filling for 2023 + 2024 - look into
 - Janet to create Statement of Financial Position for June 2023-May 2024
 - Make sure 2026 casino dates are booked
 - Signage for front entrance
- Upcoming event/fundraiser reminders (5min):
 - October 3rd – Apple orders due through Powerschool
 - October 17th - Apple pick up at the school. Time TBC
 - October 25th – first hot lunch at school! Go to <https://healthyhunger.ca/> to register/pay for a meal for your child
 - November 1st – Tourtiere/Empanada go on sale
 - December 4th – next Society/Council meeting

Question: Can we please look into the chess lessons

Meeting every other month as a larger group, minutes will be distributed for all, intention to save time and get planning done in between.

- Adjourn Oct 2, 8:12 pm

MEETING CALENDAR

Meeting Dates

All Welcome | 6:00-7:30pm

Virtually via Zoom

<https://us06web.zoom.us/j/85755829458>

Wednesday, October 2nd - AGM

Wednesday, December 4th

Wednesday, February 5th

Wednesday, April 2nd

Wednesday, June 4th

***Meetings will be held every second month this year. PAC members will meet each month for planning. Same link for all meetings.*