



ÉCOLE ESCUELA
HOLY CHILD
Catholic Elementary School



**PARENT COUNCIL &
FUNDRAISING SOCIETY**

Parent Council 2026 Meeting

Tuesday, February 10th, 2026

6:30pm – 7:45pm (virtual)

<https://us06web.zoom.us/j/81736592445>

**ALL Holy Child parents are welcome to attend monthly meetings and encouraged to share ideas, be engaged and volunteer.*

"We acknowledge that we are on traditional territories of the many First Nations, Métis, and Inuit in Alberta and express gratitude and respect for the land we use, pledge to end systemic racism, commit to advancing reconciliation and partnering with Indigenous peoples in our work as school councils."

Agenda – PARENT COUNCIL (30-40min)

1. Call to order (1min) at 6:34 PM
2. Welcome and introductions (2min) - Attendance Caitlin, Rachelle, Nancy, Vanessa, Jasmine, Ashley, Eric, Valeria
3. Land Acknowledgment (1min)
4. Holy Child Daycare (HCASC) Update (5min)
5. Principal update: Rachelle Irvine (10min)

Parent Council Admin Report – February 10, 2026

February

- Successful Open House on February 4
- Pre-enrollment for 2026-2027 until March 13
- New Registrations open for kindergarten through grade 6 - 21 students registered already.
- Candy Gram Fundraiser in support of Edmonton Catholic School Foundation – Dreams for Kids - \$375 already
- J.H. Picard Volleyball Tournament on February 12 -
- Shrove Tuesday – February 17 – Thank you to all the parents and grandparents for your support

- Ash Wednesday – February 18 – to celebrated at school with Father Joseph from St. Joseph's Basilica
- Lent Social Justice Project – Food Drive with St. Joseph's Basilica - [service community, messaging coming soon.](#)
- Dia Cultural – February 20 - [classes will host different activities; gr.6 leading.](#)
- Rocks and Rings Residency – February 23 and 24 - [curling activities.](#)
- Faith Development Day – February 25 - [no school for students.](#)
- Teacher's Convention – February 26 and 27- [no school for students.](#)
- Alberta Education and Childcare Assurance Survey – students, parents - [voice opinions.](#)

Upcoming

- March is Mois de la Francophonie -
- Snow Valley (grade 4-6) – Friday, March 6 - [forms sent home Monday.](#)
- Sangea African Drumming Academy Residency – March 9
- UniThéâtre Play – French Immersion - March 13
- Demonstration of Learning – March 19 - [families have opportunity to meet teachers and students get to demonstrate.](#)
- Holy Child PD Day – March 20, Friday - [no school for students.](#)
- Folklofolie at J.H. Picard – grades 4-6 - March 24
- Les Bucherons Dance Residency and Traditional maple Sugar Shack - Thursday, March 26
- March 26 & 27 – reversed dismissal times
- Spring Break – March 30-April 3
- Easter Mass at St. Joseph's Basilica – April 7 - afternoon

Follow up from January 12:

Support from the Fundraising Society:

3 additional SMART TVs installed with an additional 2 in the incoming weeks

[Curtains installed by the end of Feb at the latest.](#)

Chromebooks Donation - [met with manager, educational planning, letter to share tomorrow.](#)

Procurement – monetary donations preferred to ensure warranty

Awaiting Letter from Educational Planning

Potential St Joseph High School partnership with the culinary program

Email Nathan Bye

Awaiting response

Grade 6 Year End Field Trip - [not to be hosted out of school.](#)

Reached out to School Operations regarding the regulations

6. Parent Council Update (10min)

- a. Hot Lunch - healthyhunger.ca - request for food delivered later/delayed.
- b. Grade 6 school dance - April 24th OR change date to May 1st? Themed, parent and student volunteers, and change to May 1st. Student Club.
- c. Shrove Tuesday volunteers - Feb 17th - volunteer link: <https://signup.com/go/wuoVyXa>
- d. Book Fair - March 18-19 - volunteer link https://signup.com/mobileweb/2.0/vspot.html?activitykey=723469136011#choose_event_page
Spanish books - Teresa



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Agenda – FUNDRAISING SOCIETY (45min)

1. Call to order (1min) at 7:15 PM
2. Welcome and introductions (2min)
3. 2026 February Agenda review and approval (2min) by Jasmine & Nancy
4. 2026 January meeting minute review and approval (2min) tabling it.
5. Fundraising Society (10min)
 - a. Winter fundraiser? Soup? Partner with St. Joe's?
 - b. Next Salsa Night (Feb/March?)

- c. Honey fundraiser & Art Walk - [May](#)
- d. [Outdoor family movie night - spring](#)

Fundraiser 2025-2026	Money Raised
2025 Apple Fundraiser (Sept)	\$1013.27 - PROFIT <i>102 apple boxes sold</i> <i>\$4170 Revenue</i> <i>\$3156.73 Expenses</i>
2025 Salsa Night (Nov)	\$365.00 - PROFIT <i>23 tickets sold (\$15) + 10 feature drinks sold</i>
2025 Christmas Market	\$851.25 - PROFIT
TOTAL	\$2,229.52 TOTAL FUNDRAISING DOLLARS

6. Casino - April 11 & 12 Yellowhead Casino - [Saturday and Sunday, signing sheet coming.](#)

7. Account balances (5min)

Bank accounts	
Chequing 4056	\$5,308.87
Other 1 CASIN 6118	\$44,316.14
Total: \$49,625.01 CAD	

MONEY IN (January 2026) – General Account - [none, all accounted for.](#)

MONEY OUT (January 2026) – General Account

1. Nancy - Xmas market supplies - 105 - \$33.46
2. Caitlin - Tim Hortons for xmas market - 104 - \$109.73

CASINO ACCOUNT -

1. Holy Child School reimbursement - #18 - \$21,210.65

MEETING CALENDAR

PAC Meeting Dates - Everyone Welcome!

6:30pm - 7:45pm

Virtually via Zoom

<https://us06web.zoom.us/j/81736592445>

Wednesday, March 12th

Wednesday, April 8th

Wednesday, May 6th

AI Meeting summary

Quick recap

The parent council and fundraising society meeting covered several key updates and discussions. Principal Rachelle shared that the school had 21 kindergarten registrations, an increase from previous years, and outlined upcoming events including Shrove Tuesday, Ash Wednesday, and various cultural celebrations. The group discussed moving the Grade 6 school dance to May 1st, with parents expressing interest in helping organize the student-led event. For fundraising activities, the society decided to focus on an outdoor movie night in the spring and the honey sale at the upcoming Art Walk in May, while postponing the March salsa night. The society also reviewed their financial status, noting they had just over \$5,300 in their general account and \$44,000 allocated for the casino, which was nearly depleted. Jasmine, who coordinates the casino fundraising, expressed interest in finding a successor for her role as she will be graduating.

Next steps

- [Rachelle: Send Chromebook donation form letter to Caitlin by end of day tomorrow](#)
- [Jasmine: Create casino volunteer sign-up sheet \(copy and update from 2024\) by Thursday](#)
- [Caitlin: Provide Jasmine with sign-up.com username and password](#)
- [Nancy: Research movie licensing requirements and costs for potential outdoor movie night](#)
- [Caitlin: Create posters for book fair and casino volunteer sign-up](#)
- [Rachelle: Coordinate with Madame Dastu and Senora Campanero to form student committee for Grade 6 dance planning](#)
- [Eric: Create master spreadsheet tracking all checks and expenses from September to present](#)
- [Caitlin: Follow up with Lauren and Joelle about connecting with Teresa regarding Spanish books for book fair](#)
- [Caitlin: Reach out to Mae about potentially taking over casino coordinator role](#)
- [Rachelle: Send out "save-the-date" letter for March 6th ski trip by Friday and final forms by Monday](#)

- [Caitlin: Update school calendar to move Grade 6 dance to May 1st](#)
- [Ashley: Screenshot or record attendance list for society meeting for audit purposes](#)
- [Caitlin: Follow up with Vanessa about joining Grade 6 dance parent committee](#)
- [Rachelle: Connect with Nathan Bai \(or Todd if no response\) about potential culinary program partnership](#)
- [Caitlin: Reach out to event industry contacts for DJ once Grade 6 dance theme is decided](#)
- [Caitlin: Look into licensing and movie options for outdoor movie night in late May/early June](#)
- [Caitlin: Pass checkbook to Eric in two weeks](#)
- [Caitlin: Review past agendas to ensure all checks from September to present are accounted for in master spreadsheet \(Eric\)](#)

Summary

Kindergarten Registrations and Traffic Updates

The meeting began with a brief discussion about the high number of kindergarten registrations following the open house, with Rachelle noting they had 21 registrations compared to 4 last year. The group discussed traffic and commuting challenges in downtown areas, followed by a confirmation that casino paperwork had been submitted on time. The conversation ended with Ashley being assigned to take notes, and a reminder that attendance documentation would be needed for the society meeting later in the session.

School Updates and Enrollment Plans

The meeting began with a land acknowledgment and a discussion about the well-attended open house, which included student ambassadors and raised questions about daycare and after-school care. Rachelle shared updates on pre-enrollment for the 2026-27 school year, noting a significant increase in kindergarten registrations, and mentioned plans to promote the school further. She also discussed ongoing fundraising efforts, upcoming events such as the JH Picard Volleyball Tournament, Shrove Tuesday, Ash Wednesday, and a Lenten food drive. The conversation ended with details about cultural days, a Rocks and Rings curling residency, and upcoming holidays and school closures.

March Events and Schedule Updates

The meeting covered upcoming events and schedule changes for March, including a teachers' convention, a ski day at Snow Valley, and various cultural activities such as a Sanjia African Drumming Residency and Les Boucheron's French-Canadian dance performances. Rachelle mentioned that Grade 4 parents and students will receive a letter with a random access code to complete the Alberta Education and Child Care Assurance Survey. She also discussed plans for a demonstration of learning in March and the rescheduling of a PD day due to labor disruption.

Additionally, Rachelle provided an update on the installation of smart TVs in the school, noting that three had been installed recently, with two more planned for the coming weeks.

Classroom Tech and Facility Updates

The meeting focused on updates regarding classroom technology and facility improvements. Rachelle confirmed that new smart boards are being installed in classrooms, prioritizing those with the oldest equipment, while Caitlin inquired about potential school renovations, particularly stage curtains scheduled for installation on February 18th. Rachelle also provided an update on the Chromebook donation process, explaining that monetary donations are preferred for warranty purposes, and a formal letter from educational planning is expected the following day. Additionally, Caitlin mentioned that a parent had secured \$2,000-\$3,000 in donations for new Chromebooks, with more contributions expected, and emphasized the importance of processing these donations through the school district for tax receipt purposes.

Grade 6 Events and Updates

The meeting covered several topics including fundraising initiatives, school events, and operational updates. Rachelle discussed potential partnerships with St. Joseph's Culinary Program and provided an update on the Grade 6 year-end field trip, confirming it would not include an overnight component due to insurance and logistical constraints. Caitlin suggested exploring alternative post-trip celebration options for interested parents. The group also addressed the Grade 6 school dance, currently scheduled for April 24th, with a proposal to move it to May 1st under consideration. Additionally, Rachelle confirmed plans for a ski trip on March 6th for grades 4 to 6, with details and registration forms to be distributed soon.

Grade 6 Dance Rescheduling Plan

The meeting focused on rescheduling the Grade 6 dance, which was moved to Friday, May 1st to accommodate Jacob's schedule, despite potential conflicts with other students. Rachelle confirmed that the school calendar could accommodate the change, and the parent council agreed to support the decision. The group also discussed plans for the dance, including student-led activities like theme selection, ticket sales, and concessions, with suggestions to involve glow sticks and other creative ideas. Additionally, Caitlin highlighted the need for volunteers for upcoming events like Shrove Tuesday and the spring book fair, which will coincide with demo learning on March 18th and 19th.

Fundraising Society Spring Event Planning

The Fundraising Society discussed their current fundraising efforts and plans for upcoming events. They reviewed their financial status, including over \$5,300 in their general account and about \$44,000 in their casino account. The group decided to focus on a spring outdoor movie night instead of a March salsa night, with Nancy agreeing to look into movie licensing options. They also discussed the upcoming casino volunteer event on April 11-12 and the need for a new casino coordinator. Caitlin requested help in creating a comprehensive spreadsheet to track all financial transactions for bookkeeping purposes. The next three meetings were confirmed to remain virtual.

AI can make mistakes. Review for accuracy.